

True Value Rental Triad

COVID 19 Response Procedures

We, as a company, in an effort to keep our staff as well as our customers as healthy and safe as possible during the current COVID 19 pandemic, have implemented the following procedures.

Our staff is to adhere to the following CDC guidelines:

- Avoid close contact with people who are sick
- Take everyday preventive actions
- Clean your hands often
- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing, or having been in a public place.
- Use the hand sanitizer that contains at least 60% alcohol that we have in our showroom, offices, and break room.
- Avoid touching high-touch surfaces in public places – elevator buttons, door handles, handrails, handshaking with people, etc. Use a tissue or your sleeve to cover your hand or finger if you must touch something.
- Wash your hands after touching surfaces in public places.
- Avoid touching your face, nose, eyes, etc.
- Clean and disinfect your home to remove germs: practice routine cleaning of frequently touched surfaces (for example: tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks & cell phones)
- Avoid crowds, especially in poorly ventilated spaces. Your risk of exposure to respiratory viruses like COVID-19 may increase in crowded, closed-in settings with little air circulation if there are people in the crowd who are sick

As a company, at our location we have implemented the following procedures:

- We will be keeping our doors open as much as possible so customers and employees will not be opening and closing them to help prevent germs spread on the door handles.
- We are wiping the POS signing tablet after every signature.
- Spraying Lysol on doors and counters, lights switches, alarm systems at least 3 times a day.
- We are trying to maintain a 6-foot distance from all customers and employees as much as possible.
- Employees are not to report to work if they are showing any signs of coughing, fever, or shortness of breath.
- We have hand sanitizers spread throughout the showroom, offices, and break room
- We are having no sales calls by outside vendors until further notice.